

Pavement Condition Information Systems support contract	
Pavement Condition Management Group Meeting – draft Agenda	
Meeting date	Tuesday 2 <sup>nd</sup> June 2009
Version number	Draft v0.1 (19/06/2009)
Prepared by	A Gallagher & L Baldachin
Approved by	

## Pavement Condition Information Systems Pavement Condition Management Group

Date & Time	Tuesday 2 <sup>nd</sup> June 2009 10:30 to 15:30 (approx)
Venue	Meeting Room 1 at Department for Transport, 55 Victoria Street London SW1H 0EU Reception telephone: 020 7944 8160 Directions: <a href="#">55 Victoria Street</a> [transportdirect.info] Map: <a href="#">55 Victoria Street</a> [Streetmap]
Purpose	To review progress of the Pavement Condition Information Systems support contract To outline programme of work for next 3 months
Invitees	Chris Capps (Cambridgeshire) – Chair Paul Boss (Staffordshire) (Apologies) Edward Bunting (DfT) (Apologies) Phil Cadenne (Cardiff) Roddy Crilly (NIRS) Kevin Fuller (Hampshire) Alistair Gow (SCOTS, SRMCS project manager) Les Hawker (TfL Street Management) Andrew Morris (Newport) Ramesh Sinhal (HA)

Pavement Condition Information Systems support contract  
Pavement Condition Management Group meeting 2<sup>nd</sup> June 2009  
Draft Agenda v01

---

Project team	Layla Baldachin (TRL) Barry Cleave (TRL) Andrew Gallagher (TRL) Lila Tachtsi (Atkins)
--------------	--

## Draft Agenda v01

Time	Topic	Lead
10:30	Welcome to DfT	Edward Bunting / Andrew Oldland
10:35	Introductions, Agree agenda and timings	Chris Capps
10:45	Actions noted at previous meeting: Accuracy (omissions, amendments, corrections) Progress will be taken under agenda items	Chris Capps
11:00	UKPMS review of core functionality: Conclusions and recommendations	Chris Capps Barry Cleave
11:30	PCIS support contract: progress report and project management issues Summary progress report Project expenditure profile	Barry Cleave
12:00	Liaison and Project Steering Progress report Report on RBAG 17 <sup>th</sup> March. Review actions from 12 <sup>th</sup> February	Barry Cleave
12:30	Break (lunch)	
13:00	Product Development & Accreditation, QA and Audit (combined reports) Progress report & review actions from 12 <sup>th</sup> February	Andrew Gallagher
	Visual surveys: Inspector accreditation; Visual Survey Manual; Data Capture Device software accreditation Proposed DVI (footway) accreditation scheme	Barry Cleave
13:30	UKPMS Plans for 2009/10: Financial information for asset management Coarse footway survey	Andrew Gallagher

Pavement Condition Information Systems support contract  
Pavement Condition Management Group meeting 2<sup>nd</sup> June 2009  
Draft Agenda v01

	Edge treatment rules	
14:00	SCANNER Progress 2008/09; Renewing QA contract 2009/10 Review of TRL performance and new specification West Midlands issues (consistency and reliability)	Andrew Gallagher
14:30	Technology Promotion Progress report CIPFA workshops Newsletters, Website, Helpdesk Regional Seminars Review actions from 12 <sup>th</sup> February	Barry Cleave
15:00	Forward look PCMG work programme RBAG work programme	Chris Capps
15:20	Any Other Business	Chris Capps
15:25	Dates of future meetings	Chris Capps
15:30	Close	Chris Capps

Layla Baldachin,  
Andrew Gallagher,  
19<sup>th</sup> May 2009